



**KAISA GROUP HOLDINGS LTD.**  
**佳兆業集團控股有限公司\***

(Incorporated in the Cayman Islands with limited liability)  
(於開曼群島註冊成立的有限公司)  
(Stock Code 股份代號: 1638)

6 March 2024

Dear non-registered shareholder(s),

**Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Kaisa Group Holdings Ltd. (the “**Company**”) is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “**Corporate Communications**”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company’s website at [www.kaisagroup.com](http://www.kaisagroup.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

**As a non-registered shareholder, if you wish to receive corporate communications from the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.**

**If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of Corporate Communications.**

If you want to receive the Corporate Communications in printed form, please complete and return the enclosed Reply Form to the Company’s Hong Kong share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or send an email to [IR1638@kaisagroup.com](mailto:IR1638@kaisagroup.com) specifying your name, address and request to receive the Corporate Communications in printed form.

Should you have any queries relating to this letter, please contact the Company by sending an email to [IR1638@kaisagroup.com](mailto:IR1638@kaisagroup.com).

By Order of the Board  
**Kaisa Group Holdings Ltd.**  
**Kwok Ying Shing**  
Chairman and Executive Director

\* For identification purposes only

各位非登記股東：

**以電子方式發佈公司通訊之安排**

根據自2023年12月31日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第2.07條，佳兆業集團控股有限公司(「**本公司**」)謹此通知閣下，本公司已採用以電子方式發佈公司通訊(「**公司通訊**」)之安排，該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告；(b)中期報告及其中期報告摘要(如適用)；(c)會議通知；(d)上市文件；(e)通函；及(f)委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站[www.kaisagroup.com](http://www.kaisagroup.com)和披露易網站[www.hkexnews.hk](http://www.hkexnews.hk)上提供，以代替印刷本。

作為非登記股東，如有意根據《上市規則》收取公司通訊，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「**中介公司**」)，並向閣下的中介公司提供閣下的電子郵件地址。

如果本公司沒有從中介公司收到閣下的有效電子郵件地址，直至中介公司收到閣下有效的電子郵件地址前，閣下將(i)無法收到任何有關發佈公司通訊的通知；及(ii)需要主動查看本公司網站和披露易網站以留意公司通訊的發佈。

若閣下希望收取公司通訊之印刷版，請填妥隨附之回條並交回本公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓或發送電子郵件至[IR1638@kaisagroup.com](mailto:IR1638@kaisagroup.com)，並註明閣下的姓名、地址，以及收取公司通訊印刷版的要求。

如閣下對本函件有任何疑問，請發送電郵至[IR1638@kaisagroup.com](mailto:IR1638@kaisagroup.com)查詢。

承董事會命  
佳兆業集團控股有限公司  
主席兼執行董事  
郭英成

2024年3月6日

\* 僅供識別